

# Carbon Reduction Plan

Supplier name: **AA Global Language Services Ltd.**

Publication date: **April 2024**

## Commitment to Achieving Net Zero

AaGlobal is committed to achieving Net Zero emissions by 2050.

## Baseline Emissions Footprint

<b>Baseline Year: Financial Year April 2023 to March 2024</b>							
<p><b>Additional details relating to the Baseline Emissions Calculations.</b>            The Financial Year April 2023 to March 2024 is the first year recorded as a baseline for AaGlobal due to a change in Office premises. Due to the reduction from 2 offices in previous years to 1, this was done to make the baseline year as accurate as possible.</p>							
<b>Emissions</b>	<b>Total (tCO2e)</b>						
<b>Scope 1 (Direct)</b>	<p><b>0.00</b></p> <p>AaGlobal has a Scope 1 figure of 0 as we do not generate fuel. Our heating sources fall under Scope 2 emissions as purchased energy. Any company-owned vehicles are electric.</p>						
<b>Scope 2 (Indirect)</b>	<b>1.588</b>						
<b>Scope 3 (Other indirect emissions)</b>	<table border="1"> <tr> <td><b>4. Upstream Transportation and Distribution</b></td> <td> <p><b>0.00</b></p> <p>AaGlobal provides a service not a product, so doesn't rely on delivered goods from any Tier 1 Suppliers for manufacturing.</p> </td> </tr> <tr> <td><b>5. Waste generated in Operations</b></td> <td> <p><b>0.56</b></p> <p>AaGlobal uses the average data method using the total mass of waste generated in operations.</p> </td> </tr> <tr> <td><b>6. Business Travel</b></td> <td> <p><b>0.27</b></p> <p>Calculated based on staff expense claims for business meetings and social value activities away from office. Calculated using the Distance-based method.</p> </td> </tr> </table>	<b>4. Upstream Transportation and Distribution</b>	<p><b>0.00</b></p> <p>AaGlobal provides a service not a product, so doesn't rely on delivered goods from any Tier 1 Suppliers for manufacturing.</p>	<b>5. Waste generated in Operations</b>	<p><b>0.56</b></p> <p>AaGlobal uses the average data method using the total mass of waste generated in operations.</p>	<b>6. Business Travel</b>	<p><b>0.27</b></p> <p>Calculated based on staff expense claims for business meetings and social value activities away from office. Calculated using the Distance-based method.</p>
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<b>17.58</b>							

	7. Employee Commuting	16.75 AaGlobal records employee commuting, using the Distance-Based method (calculating distance from the office and travel method).
	9. Downstream Transportation and Distribution	0.00 AaGlobal provides a service, therefore no physical products are sold and distributed to customers.
<b>Total Emissions</b>	<b>19.168</b>	

### Current Emissions Reporting

<b>Reporting Year: Financial Year April 2023 to March 2024</b>		
The Reporting year is the same as the Baseline year, due to a change in Office premises. Due to the reduction from 2 offices in previous years to 1, this was done to make the baseline year as accurate as possible.		
<b>Emissions</b>	<b>Total (tCO<sub>2</sub>e)</b>	
<b>Scope 1 (Direct)</b>	<b>0.00</b> AaGlobal has a Scope 1 figure of 0 as we do not generate fuel. Our heating sources fall under Scope 2 emissions as purchased energy. Any company-owned vehicles are electric.	
<b>Scope 2 (Indirect)</b>	<b>1.588</b>	
<b>Scope 3 (Other indirect emissions)</b>	4. Upstream Transportation and Distribution	0.00 AaGlobal provides a service not a product, so doesn't rely on delivered goods from any Tier 1 Suppliers for manufacturing.
	5. Waste generated in Operations	0.56 AaGlobal uses the average data method using the total mass of waste generated in operations.
	6. Business Travel	0.27

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<b>Total Emissions</b>	<b>19.168</b>	

### Emissions Reduction Targets:

In order to continue our progress to achieving Net Zero by 2050, we have adopted the following carbon reduction targets.

We project that carbon reduction emissions will decrease over the five years to 17.696 tCO<sub>2</sub>e by 2029

AaGlobal does note that changes in this 5 year period will be made to ensure even further accuracy of results. For example, we are working with our waste removal supplier to capture waste-type specific data.

Changes to ways of working, e.g., hybrid and fully remote working will reduce AaGlobal's Scope 3 emissions in upcoming reporting years.

### Carbon Reduction Projects

At AaGlobal we are committed to reducing our carbon footprint, we have conducted several carbon reduction projects already:

- Installed LED lights in office building (Working with Hull Business Energy Efficiency Scheme).
- Invested in company owned electric vehicles.
- Digital training platform to prevent paper waste.
- Cycle to Work Scheme.
- Volunteer work for greener communities.

In the future we hope to implement further measures such as:

- Increased recycling initiatives (including food waste).
- Attainment of ISO 14001 (Environmental Management).
- Additional environmental social value initiatives (such as volunteering in local communities).
- Increase in hybrid and remote working to reduce employee commuting.

### **Declaration and Sign Off:**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### **Signed on Behalf of the Supplier:**



Andrei Sparling  
Operations Director

Date: 17.04.2024